

Annexure 2

{Draft of undertaking to be executed by lending institution}

To
**The Chief Executive Officer,
National Credit Guarantee Trustee Company,
SME Development Centre, 2nd floor,
Plot No.C-11, 'G' Block
Bandra Kurla Complex, Bandra (East)
Mumbai-400051**

Dear Sir,

In consideration of the National Credit Guarantee Trustee Company (hereinafter referred to as "the Company" which expression shall, unless repugnant to the context, also include its successors and assigns), agreeing to guarantee under the Credit Guarantee Fund Scheme for Factoring (a copy whereof is hereto annexed and which is hereinafter referred to as "the Scheme"), certain debts factored by us to eligible MSME clients, we _____ (Name of member institution), do hereby agree with the Company as follows :

1. That the provisions of this Undertaking shall be in addition to, and not in derogation of, the provisions of the Scheme and the guidelines and instructions issued by the Company from time to time.

2. That the provisions of the Scheme and such modifications as may be made thereto from time to time shall be deemed to be incorporated in this Undertaking and shall be binding on us, in so far they relate to the debt factored by us to MSME client which have been or are eligible for being guaranteed thereunder.

3. That the provisions of the Scheme and this Undertaking shall be applicable to or in relation to all factored debts eligible for guarantee under the Scheme.
4. That we shall claim the benefit of the guarantee under the Scheme only in respect of the factored debts specified in the Scheme and to the extent provided therein and that we shall for this purpose obtain and preserve affidavits or other documents from the MSME clients concerned that the MSMEs in respect of whom the benefit of the guarantee has been or is to be provided by the Company are eligible for the guarantee under the Scheme.
5. That we agree that a MSME client who ceases to be so eligible will, in accordance with and subject to the provisions of the Scheme, be excluded from the benefit of any guarantee and that for this purpose, we shall obtain from the MSME clients every quarter or at such other intervals as may be required by the Company, such information declarations as may be deemed necessary.
6. That the books of accounts, ledgers and other documents relating to eligible factored debt, covered by the Scheme shall, as far as may be practicable, be segregated and maintained in a proper manner so as to facilitate such scrutiny or inspection as may be undertaken by the Government of India (GOI) or by the Company or by any other person nominated by the Company in this behalf.
7. That we undertake to make available to the Officers of GOI, Company or of any agency which may be specified by the Company in this behalf, as the case may be, all our books and records and provide such other facilities as may be required for such scrutiny and inspection.
8. That we shall furnish to the Company a statement in a form and manner required by the Company, showing the outstanding balances with break-up of

principal and interest / other expenses details in respect of the eligible factored debts covered under the Scheme, as and when required by the Company.

9. That we shall furnish to the Company thereafter such statements or information as the Company may require about the eligible factored debt in such form and manner, and at such intervals, as may be required by the Company.
10. That in order to enable the Company to ascertain whether a claim made on it is on account of any eligible factored debt which has been so covered, we shall preserve in good order the detailed statement or statements referred to in clauses 7, 8 and 9 hereof as also the relevant documents relating to the factored debt.
11. That we shall, in respect of every eligible factored debt, exercise due diligence in recovering the dues, and safeguarding the interest of the Company. We shall, in particular, refrain from any act of omission or commission either prior to or subsequent to invocation of guarantee, which may adversely affect the interest of the Company / Trust as the guarantor.
12. That for invoking the guarantee under the Scheme, we undertake to submit to the Company an application in such form as may be specified by the said Company and furnish such other information as may be required of us by the Company.
13. That we shall secure for the Company or its appointed agency the right to list the defaulted MSME clients names and particulars on the web site by the Company.

14. That notwithstanding anything to the contrary contained in the Scheme, if any loss occurs in respect of an account covered by the Scheme owing to actions / decisions taken contrary to or in contravention of the guidelines issued by the Company, we shall not make and shall not also be entitled to any claim on the Company in respect of the said account.
15. That all applications, documents, receipts, statements and other papers shall be signed on behalf of our institution by the Chief Executive Officer or by other persons in our employment who shall be deemed to be authorised by us to sign all such applications, documents, receipts, statements and other papers and that any irregularity in the signature, or want of authority of the persons so signing shall not in any way affect or prejudice the rights of the Company or affect our liability in respect thereof.
16. That all data, including applications, periodical returns, funds transfer, updated or transferred to the Company in the electronic form, shall be deemed to be signed on behalf of our institution by the Chief Executive Officer or by other persons in our employment who shall be deemed to be authorised by us to sign all such applications, documents, receipts, statements and other papers and that any irregularity in the use of member-id, or want of authority of the persons so signing shall not in any way affect or prejudice the rights of the Company or affect our liability in respect thereof.
17. That we shall introduce and follow such accounting arrangements as may be necessary or as may be required by the Company or take such other steps as may be necessary or expedient for protecting its interests in respect of the outstanding balances on account of factored debt in regard to which the Company's guarantee is invoked by us.
18. That this Undertaking shall take effect from the first day of _____.

19. That the stamp duty payable on this Undertaking shall be borne by us.

Yours faithfully,

For and on behalf of _____

Signature _____

Name _____

Designation _____

Place : _____

Date : _____

Note :

- (i) This Undertaking is to be executed by the lending institution for getting itself registered as Member Institution (MI) to avail of the guarantee facility extended by the Company.
- (ii) This Undertaking is to be executed by an official authorised by appropriate authority of the lending institution.
- (iii) This Undertaking is to be stamped as an agreement. The liability to stamp duty will depend upon the place where it is executed and/ or acted upon.
- (iv) Kindly enclose resolution from your Board of Directors, approving enrolment as member of National Credit Guarantee Trustee Company.